

Notice to Staff/IWD

Family Development Worker – Ames, IA

We are looking for someone with excellent communication skills, an ability to solve problems and a desire to make a difference for families. If that sounds like you, then consider joining the family development team at our office in Ames and make a difference in the lives of families! Assess family needs and link them to resources to meet their needs. Determine eligibility and take applications for MICA's programs. Assist families to apply for resources and programs services, and work with families to resolve crisis situations. Negotiate and communicate with utility companies, landlords, and others to prevent disconnection or eviction. **Position is full-time (40 hours/week), \$14.60 per hour.**

Required:

- High school diploma or equivalent
- One year of customer service experience

Preferred:

- Associate's Degree in Human Services/Office Management
- Experience working with low-income or community programs
- Ability to read, write and speak English
- Ability to speak Spanish
- Demonstrated level of proficiency in reading, writing and speaking the English and Spanish languages in order to provide oral interpretation and/or written translation
- Previous interpreting/translating experience

Closing Date: Open until filled.

Visit <http://www.micaonline.org/jobs> for a full job description and to submit an online application, cover letter and resume. Or send, fax or email cover letter and resume to: MICA, 1001 S. 18th Ave., Marshalltown, IA 50158; 641-753-1048; jobapp@micaonline.org. Position open until filled. EOE

MICA Website

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