



Becoming a Certified Community Action Professional How Iowa Community Action Association (ICAA) Can Help

ICAA facilitates an optional CCAP Study Group to mentor and guide candidates throughout the CCAP process.

The Iowa Study Group connects monthly November – June via online meetings and welcomes participants from across the national network.

? What's included in the Iowa CCAP Study Group?

- ❖ Orientation to CCAP materials and requirements.
- ❖ In-depth review of Candidate Data Form and Executive Skills Portfolio and the national Community Action Code of Ethics.
- ❖ Discussion on each CCAP Exam Study Guide source, organized by the Body of Knowledge:
 - The History, Vision & Values of the Community Action Movement;
 - Community Action Traditional Management Skills;
 - Organizational Leadership;
 - Theories about the Causes of Poverty and Strategies to Address those Causes; and
 - In-depth reflection on the New Hope Case Study.
- ❖ Shared Google Drive with meeting agendas, homework assignments, Study Guide sources and more.

? How does it work?

Anyone interested may participate in the Iowa CCAP Study Group (there is a fee to participate - \$200 for ICAA members; \$245 for nonmembers). ICAA welcomes participants from across the national Community Action network that commit to fully engage in all study group meetings, discussions, and assignments. **RSVP to tkeimig@iowacommunityaction.org by December 3rd.**

Each year in early fall, ICAA conducts outreach within the network to encourage and assess interest in the CCAP program. ICAA then sends information to those interested in learning more about becoming a Certified Community Action Professional to participate in an informational webinar and then subsequent study group meetings facilitated by ICAA's Director of Training and Technical Assistance, Tiffany Keimig. Tiffany became a CCAP in 2010 and was appointed to the National CCAP Commission in 2020.

ICAA proctors the exam each June and encourages CCAP attendance of the August Community Action Partnership Convention, which includes a CCAP Luncheon & Gala.



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