

## **Accountant – Marshalltown, IA**

We're looking for a self-motivated person with exceptional organizational skills to fill an accounting position at our central administration office in Marshalltown. This position performs professional non-profit accounting work involving the management and maintenance of diversified accounts. Maintains a subsidiary ledger, such as cash receipts, purchase orders, inventory, etc. Undertakes special projects as assigned such as audit preparation, special funder reports or master budget input. Prepares monthly revenue and expenditure statements for assigned grants. Analyzes financial data and prepares ongoing projections and year-end forecasts. Our fiscal team is dedicated and supportive and you will love our casual work environment. **We provide an excellent benefit package including paid holidays and generous paid time off. Full time position, \$17.50 to \$21.06 per hour, commensurate with education and experience.**

### **Required:**

- Bachelor's degree in accounting  
OR
- Bachelor's degree in related business field

**Will consider:** Associate's degree in accounting

**Preferred:** Accounting experience

**Closing Date:** Open until filled

**NOTE:** Full-time employees may be eligible for a Federal Perkins Loan forgiveness program or Public Service Federal Student Loan Forgiveness Program.

Visit <http://www.micaonline.org/jobs> for a full job description and to submit an online application, cover letter and resume. Or send, fax or email cover letter and resume to: MICA, 1001 S. 18<sup>th</sup> Ave., Marshalltown, IA 50158; 641-753-1048; [jobapp@micaonline.org](mailto:jobapp@micaonline.org) or complete application at above address. EOE