

OPERATION THRESHOLD

Serving Black Hawk, Buchanan and Grundy Counties

www.operationthreshold.org



CENTRAL OFFICE
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Waterloo, Iowa 50704
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Community Services
Family Development
Energy Assistance
Housing
Weatherization
Administration
(319) 291-2065

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**BUCHANAN
COUNTY OFFICE**
1707 First Street E. - 3
Independence, Iowa 50644
(319) 334-6081
Fax (319) 334-9289

**GRUNDY
COUNTY OFFICE**
1606 G Avenue
P.O. Box 41
Grundy Center, Iowa 50638
(319) 824-3460
Fax (319) 824-5928

December 20, 2018

POSITION OPENING

Veterans Outreach Specialist

Operation Threshold, a Community Action Agency, is accepting applications for the position of Veterans Outreach Specialist. This position will provide outreach and support services for the Veteran Families Program within the community and conduct intake screenings with homeless veterans in the area. The focus will be identifying homeless/at-risk veteran families. This position will work to identify homeless veterans, refer them to eligible services, and work in the community to end veteran homelessness. Major responsibilities include finding homeless and near homeless veterans, conducting interviews of potential applicants, assessing/documenting eligibility, and promoting community awareness of the program. This is a full-time (40 hr/wk) position based in our Waterloo office with full agency benefits. Requirements include a BA in Human Services or related field with a minimum of 1 year experience (a combination of experience and education may also be considered). Veterans (or experience working with veterans) are preferred. Must believe in the philosophy of the program (Housing First) and must be able to handle themselves in uncomfortable situations to help veterans who need assistance. Must have excellent communication and organizational skills. Travel in service area is required along with a valid driver's license, reliable transportation, and proof of insurance. Applications will be accepted until position is filled. For consideration please send resume and application to: Human Resources, Operation Threshold, PO Box 4120, Waterloo, IA 50704 or email to cboche@operationthreshold.org EOE