

Head Start Program Director: Salaried, full time position. Successful applicant requirements: Minimum of Bachelor's Degree (B.A./B.S.) in Early Childhood Education or Management, have extensive work experience in administrative functions, staff management, grant writing, budgets and public speaking experience. Preference given to Master's Degree in Early Childhood Education. Must be extremely organized with excellent computer skills (Microsoft Office software). Full benefit package, including health insurance. Post offer, pre-employment drug testing, criminal background check required. Submit REQUIRED, fully completed Agency application to: Community Action of Southeast Iowa, 2850 Mt. Pleasant Street, Suite 108, Burlington, IA 52601 by 4:00 pm, Thursday, November 15, 2018. Applications available at any Agency center or online at www.caofseia.org Affirmative Action/Equal Opportunity Employer